

MISSION PROJECT APPROVAL COMMITTEE (MPAC)

OPERATIONS AND PROCEDURES DOCUMENT

PURPOSE

The purpose of the MPAC is to evaluate and determine the approval of all projects that are submitted to Global Accord. Global Accord's approval implies that the project will be entitled to charitable tax status and project guidance and assistance as may be available from members and volunteers of Global Accord. Approval can only be given when a project aligns with the by-laws and mission of Global Accord.

APPROVAL PROCEDURES

1. Any project may be submitted to an active member of Global Accord. An 'Application for Global Accord Mission Project' form will be available at the GlobalAccordUSA.org website.
2. The fully completed application should be given to any MPAC committee member who will be responsible to forward it to all additional MPAC members.
3. The MPAC will attempt to give preliminary feedback or final approval/disapproval within 14 days of receipt of the completed submission form. Final approval/disapproval may take longer depending on the need for any additional information, research or study necessary.
4. All projects MUST have an evangelical goal or purpose delineated in the application.
5. The project should identify either a specific person, group of people or organization anticipated to be the beneficiaries of the project.
6. The application must designate a specific leader or responsible person.
7. The project must be designed so that it does not provide financial benefit to individuals involved with the project when such benefit does not also directly benefit the intended person, group or organization named in the application. As an example, a project leader can't receive an income from funds raised for a specific project to reimburse lost wages while leading that project. However, someone doing full time missions (6 months or more) could receive income for daily living expenses since this is the purpose of the entire project and necessary to benefit the intended person, group or organization named in the application.
8. At this time, Global Accord, due to inadequate resources, does not provide funding for projects that are not disaster related. Projects submitted must have resources independent of Global Accord to accomplish the purpose of the project.
9. The project leader must agree to provide a brief report to Global Accord on the completion of the project. Such report will be provided to Global Accord within 30 days after completion of the project. For ongoing projects lasting over one month, regular updates may be required. The type of project will determine the frequency of such updates.

10. It must be understood that Global Accord reserves the right to cancel approval of any project when, in their sole determination and after due process, it has been decided that a project has moved from its original intent into a direction that is no longer in accordance with the mission and by-laws of Global Accord. Should such an action be necessary, any unused funds in that account will revert to the general fund of Global Accord for use as Global Accord sees fit.
11. It is anticipated that unseen events may cause the abandonment of a project. Each case will be evaluated individually for its merits. Should a project be voluntarily abandoned before its completion, Global Accord retains the sole right to use any remaining funds for any other project they see fit. If a project is discontinued because of an Act of God, Global Accord will work with the project leader to determine when and if it may be resumed and where any unused funds may be diverted. In either event, no account will remain open longer than 24 months for completion of fundraising or project completion without re-review by the MPAC. At that time, unused funds will be placed in the Global Accord general operating budget for use on other projects.
12. The **Agreement between Mission Project Applicants and Global Accord*** will be required and included with any mission project application.

Disbursement of Designated Funds

The disbursement of designated mission funds will follow these general rules. Depending on the place and type of mission project, it may be warranted to wire funds ahead of time to a trusted recipient for use with the project. The approval process will be the same as with cash disbursements except that the Global Accord treasurer (or authorized designee) will complete the wire transfer through the appropriate channels. All necessary information needed to affect the wire transfer must be supplied by the project leader(s) to the GA treasurer.

1. The collected funds for a mission trip will be provided to the team leader of an approved mission project.
2. The amount of cash disbursed will be negotiated with the team leader and the MPAC chairman. The full committee may be involved in negotiations if terms agreeable to both parties cannot be reached.
3. The balance of mission funds will be disbursed on a reloadable "Travel Visa Debit Card" or similar financial instrument.
4. The debit card will remain the property of Global Accord (as it is linked to a Global Accord financial account) and should be returned at the conclusion of the mission project.
5. Any remaining funds for ongoing projects will be credited to the mission project account. If the mission project is complete, MPAC and the project leader will negotiate how remaining funds will be reassigned for Global Accord use.

6. Disbursement of designated funds may be limited or delayed by any hold that a financial institution may place on gifts to approved mission projects.
7. The team leader should negotiate and submit requests for funds about two (2) weeks in advance of need to the MPAC chairman. Multiple disbursements may be required and the MPAC chairman will work with the team leader(s) to minimize fees charged.
8. The chairman of MPAC will submit the completed request(s) for funds to the treasurer (or authorized designee) for fulfillment according to noted terms.
9. Any fees related to disbursement of funds will be paid from the designated funds collected.

FINANCIAL

1. All purchases must follow procedures delineated in the General O and P manual for Global Accord. Purchase requests for equipment and supplies over \$250 must be submitted to the officers for approval. Purchase requests of more than \$1,000 must be approved by the membership.
2. An annual budget request for the MPAC will be submitted to the president by November 15 of each year for so that an operating budget proposal can be submitted to the officers and members as required by the General O and P Manual.

CHANGES TO THIS DOCUMENT

Changes and/or updates to the committee Operation and Procedure documents may be made by the various committees, subject to approval by the officers of the organization.

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***Agreement between Mission Project Applicants and Global Accord**

The following statement must be attested to by the project leader and communicated in some way to any other people involved in accomplishing this project including potential donors: I understand and agree to follow the purposes* of Global Accord in accomplishing this mission project. I understand that the primary mission of Global Accord is evangelical and that humanitarian aid is a byproduct of our love for Jesus Christ and His will. I will abide by the terms set forth in the Operations and Procedures Document of the Mission Project Approval Committee, including assent to the Global Accord Statement of Faith*. I understand that if I abandon this project voluntarily any funds raised to that point will go to other projects of Global Accord and I will have no input into that decision. If however, an act of God occurs, I will be involved in all decisions regarding future completion of the project or diversion of funds. In any event, all contributors will receive statements of their contributions to Global Accord and its ministry projects. I have sought the will of the Holy Spirit in deciding to begin this project. I understand that if I were to change the focus of this project in a material way or if I were to contravene the laws of federal, state or local authorities, Global Accord, in order to protect their reputation and to safeguard other projects, may have to rescind approval for my project. I am aware of my rights to a due process hearing before any such unilateral action by Global Accord is carried out. I understand that our ultimate purpose is to bring glory to God our Father, Jesus Christ his Son and the Holy Spirit. Thank you for considering this request.

The following are the purposes for which Global Accord has been organized:

1. to obey the command found in Acts 1:8b* "...you will be my witnesses in Jerusalem, in all Judea and Samaria, and to the ends of the earth" as described in Ephesians 2:10*, we are God's masterpiece, created to perform good works as our way of life. (* ISV paraphrase)
2. to procure and maintain the resources and training necessary to be able to respond to certain disaster situations and other interruptions to normal patterns of life."
3. to enable mission activities, and
4. within the organization's resources, to facilitate services that meet human needs.

Statement of Faith

We believe the Bible to be the inspired, the only infallible, authoritative Word of God.

We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

We believe in the spiritual unity of believers in our Lord Jesus Christ.